

GUIDELINES FOR FINANCIAL ASSISTANCE TO VOLUNTARY CULTURAL ORGANIZATIONS 2011

1. Applications for assistance have to be submitted to the Director of Arts & Culture in the prescribed format **Annexure I**. The Prescribed Forms will be made available in the Office of the Director of Arts & Culture, Meghalaya and its District Offices.

2. **Eligibility: -**

- (a) The Voluntary Cultural Organization must be a registered organization under Society's Registration Act XXI of 1860.
- (b) The objectives of the Organization must be clearly spelt out without any scope for ambiguity.
- (c) The Voluntary Cultural Organization must have an account with any nationalized bank or post office.
- (d) The Receipts and Expenditure Account for the previous year in order to show that it is a viable organization should be submitted alongwith the application.
- (e) The detailed amount of grants received from any Government Departments or any other authorized body alongwith the Audited statement of Accounts and Utilization Certificates will be taken into accounts for consideration of grant-in-aid under the scheme.
- (f) The performance of the Voluntary Cultural Organization during the last 1 (one) year shall be examined and determined in order to decide the eligibility to get the grant-in-aid.
- (g) The Organization who have received financial assistance from the Department during the previous year should submit the **Utilization Certificate** for the assistance received.
- (h) Spot Inspection report submitted by the District Officers on the function of the organization including verification of records like Cash Book, Minute Register, etc. will be taken into consideration while considering the financial assistance.

3. **Selection Process: -**

A Screening Committee consisting of the following members shall decide the eligibility to get the Grant-in-aid by the Voluntary Cultural Organization:

- I. Director of Arts & Culture, Meghalaya - Chairman
- II. Cultural Officer or any other Officer designated to look after the Branch of Performing Arts. - Member Secretary
- III. Finance & Accounts Officer - Member.

The Committee may co-opt any District Officers as member in case required.

Director of Arts & Culture,
Government of Meghalaya,
Shillong.