

Guideline for running the Music and Dance Classes in the  
State Institute of Arts and Culture, Meghalaya.

1. Classes will be taken in the Arts and Culture Hall for Dance and Percussion instruments; and for other subjects, classes will be taken in respective Instructor's Room. Dance and Percussion Instructors should arrange the time-table in such a way that classes will not clash to each other in their respective classes.
2. Medium of instructions will be in English for Western Music, and for other Traditional Music and Dance, medium of instructions will be in their respective languages.
3. Only school and college - going students between the age bar of 8 to 20 years will be admitted in the Institute.
4. Students should submit their educational qualifications with age certificate thereof along with the admission form from the school/colleges in which they are studying.
5. Classes will be taken once or twice in a week for each student in the afternoon as per time-table fixed by their respective teacher.
6. Classes will be divided into batches - one hour duration for each batch in a day.
7. Teaching of any subjects will be given free of cost.
8. Students should attend classes regularly, failing to attend classes for 5 (five) days continuously without any genuine reasons will invite striking off their names from the attendance Register.
9. Students will have to appear at the music examination to be conducted by the Board of Examiners/experts of the Institute of Arts and Culture, Meghalaya from time to time.
10. Certificate will be issued only to students who passed the examination conducted by the State Institute of Arts and Culture, Meghalaya.
11. Students will be sent for participating in any functions/festivals arranged by the Department of Arts and Culture anywhere.
12. Students should submit to the discipline as required by their respective teachers.

Sd/-  
Director of Arts & Culture  
Meghalaya, Shillong