

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF ARTS AND CULTURE

GUIDELINES

FOR FORMULATION, APPROVAL, SANCTION AND IMPLEMENTATION OF THE SCHEME
"FINANCIAL ASSISTANCE TO VOLUNTARY ORGANISATIONS, ETC. THROUGH MEMBERS OF
LEGISLATIVE ASSEMBLY UNDER THE DEVELOPMENT OF TRADITIONAL FOLK MUSIC (DTFM)

1. Development of Traditional Folk Music :

1.1. Whereas, the Government of Meghalaya have introduced a new scheme titled "Development of Traditional Folk Music" (DTFM) for preservation and promotion of Traditional Folk Music, etc.

1.2. Whereas the aforesaid scheme's fund are being channelized through the Arts and Culture Department for the sixty Assembly Constituencies of the State.

1.3. Whereas the allocated funds are equally distributed among the 60 Assembly Constituencies irrespective of the Urban, Semi-Urban or Rural character of the Constituencies.

1.4. Whereas the allocated funds are being accordingly apportioned by the Arts and Culture Development and placed at the disposal of the Deputy Commissioners for implementation of the scheme.

1.5. Now therefore, the under mentioned "Guidelines" are hereby specified for implementation of the Development of Traditional Folk Music.

2. SCOPE OF THE SCHEMES :

2.1. Development of Traditional folk Music is basically a human resource development scheme for preservation, and improvement of Traditional Folk Music, Songs, Dramas, Plays and Musical Instruments, supplementing the existing schemes of the department.

2.2. The Development of Traditional folk Music programme will offer opportunities to the Cultural Organisations, Associations and individuals to preserve and promote the Traditional Folk Music Musical Instruments and uplift their skills.

3. IDENTIFICATION OF THE SCHEMES :

3.1. The Deputy Commissioner concerned will intimate the amount allocated to the MLAs whose constituencies fall wholly or mostly within the District.

3.2. The MLA will select, identify and submit the schemes to the Deputy Commissioner/Director of Arts and Culture within the amount allocated.

3.3. While identifying the schemes, due weightage should be given to the scheme which may promote traditional art and Culture.

3.4. Where an MLA requests the Deputy Commissioners assistance in the matter of formulation of plan (s) and estimate (s) the Deputy Commissioner may arrange the necessary assistance by the respective District Officer (s) of the Art and Culture Department.

3.5. The Deputy Commissioners will collect/compile the Development of Traditional Folk Music schemes of the District as received from the concerned MLAs and submit the same to the Director of Arts and Culture, Government of Meghalaya, Shillong every year within such time as may be prescribed.

4. APPROVAL OF SCHEMES :

✓ 4.1. The Development of Traditional Folk Music schemes received from different District/MLAs shall be summaries and scrutinized by the Director of Art and Culture and placed before the State Government in the Arts and Culture Department for approval ✓

4.2. The State Government will

- (i) Consider approval of the proposals placed before it
- (ii) Review the progress of implementation of the approved proposals.

4.3. ELIGIBILITY FOR ASSISTANCE :

The following will be eligible for assistance under the scheme.

1. Cultural Clubs, organizations and association duly registered under the Societies Act or certified by the MLA concerned to be active and functioning
2. Well known and recognized exponents of traditional art forms.
3. Traditional local authorities for organizing and promoting cultural activities.

5. COMPONENTS OF THE SCHEME:

Proposals for Assistance under the scheme will include:

5.1. Purchase of Arts and Culture equipments, instruments and materials.

5.2. Cultural meets and competitions in Dance, Drama, Music, Painting and other art forms, including improvement of venues of traditional cultural activities including Dances.

6. RELEASE OF FUND: -

✓ 6.1 The Director of Art and Culture will release the funds to the registered/identified cultural/musical/youth/educational organization/clubs/association/institution, etc. ✓

6.2 Financial Records for implementation of the scheme should be maintain by the cultural/musical/youth/educational organization/clubs/associations/institutions, etc. and the Directorate of Arts and Culture and Utilization Certificate must be submitted to the Director of Arts and Culture, for all the schemes for which funds have been released.

6.3 The Deputy Commissioner, will sanction only those schemes which have been approved by the State Government under Para 4.1.

6.4. The beneficiary organization/individual shall submit Utilization Certificate duly countersigned by the concerned MLA and actual payee receipts within 90 days from receipt of assistant.

6.5. All proper financial records shall be maintain by the beneficiaries and they shall produced all relevant books and records to the Audit party or any authority as and when as for.

6.6. The organization/individual failing to fulfill the terms and condition and/or to complete the scheme shall be debarred from future benefit of such schemes besides other penal action as may be appropriate.

7. IMPLEMENTATION:

✓ 7.1 The scheme will be directly implemented by the Deputy Commissioner's concerned by disbursing directly to the beneficiary organization/clubs² and the Utilization Certificate must be countersigned by the MLA before submission of the same to the Deputy Commissioner concerned. ✓

¹These are combined Guidelines on the Notification Nos. MAC.88/97/Pt/56, dt. 19th January, 2000, No. MAC.88/97/Vol.I/98, dt. 4th April 2000 and No. MAC.67/2002/37, dt. 12th January, 2004.

8. MONITORING AND REPORTING PROGRESS OF IMPLEMENTATION:

8.1. The Deputy Commissioner Concerned will submit a monthly "Progress Report" to the Government in the Art and Culture Department, with a copy to the Director of Art and Culture.

8.2. The Deputy Commissioner will monitor and review the progress of implementation of the schemes.

8.3. The Examiner of Local Accounts will carry out the Audit of the Accounts relating to the schemes. For the purpose, the concerned Authorities as well as the beneficiaries will produce the Books of Account and other relevant records as may be required by the Examiner for the purpose of Audit by his audit staffs. The Examiner of Local Account shall submit his inspection/audit report to the Deputy Commissioner Concerned, Department of Arts and Culture and Finance Department.

8.4. In case of activities relating to constructions/improvement of venues of traditional dances like Dancing ground and venues of cultural activities like cultural halls, clubs, etc. where the amount involved exceed Rs. 25,000/- and above, the fund will be release to the selected beneficiary organization into two installment of 75: 25. That is, the first installment should be 75 %. The second installment of 25 % will be release after the utilization certificate is submitted by the concerned beneficiary organization. In other cases, and where supply/purchase of materials (like Musical Instrument, dress, P.A. System,) etc² is concerned, funds will be released at one time. Final utilization certificate should be submitted by the beneficiary organization after release of second installment.

8.5. The funds will be released to the beneficiary organization by means of Account Payee Cheque, in case of beneficiaries or organization possessing a Bank account. In the event that this is not possible, a cash will be disbursed by the BDO concerned after keeping due receipt with revenue stamp, and full details of the transaction, in the present of a witness.

8.6. The Deputy Commissioner concerned will compile an annual progress report of the scheme and send it to the Department of Arts and Culture, and the Planning Department at the end of the financial year.

² As per Para 6.2