

**GOVERNMENT OF MEGHALAYA
SOCIAL WELFARE DEPARTMENT**

**ORDERS BY THE GOVERNOR
NOTIFICATION**

Dated Shillong, the 20th May, 2024

No. SW(S)54/98/1172:- In partial modification to this Department Notification No. SW(S) 54/98/1171, Dated 30th November, 2023 and in exercise of the powers conferred under Section 5 of the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013, the Governor is pleased to notify the Deputy Commissioners/Additional Deputy Commissioners as the District Officers for the 12(Twelve) Districts of the State of Meghalaya to exercise the powers or discharge functions under this Act within their respective jurisdiction with effect from the date of issue of this notification.

Role and Responsibilities :

- 1) To ensure that the Internal Complaint Committee (ICCs) in all Workplaces and Local Complaints (LCs) in all Districts are constituted.
- 2) To ensure effective implementation of the Prevention of Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act 2013, including awareness and sensitization programme/giving wide publicity etc.
- 3) To ensure monitoring and reporting of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 i.e, Annual Reports form all Workplaces/Departments/institutions/organizations are to filed for the Financial Year to the Office of the Deputy Commissioner.
- 4) Non-Compliance of filing Annual Reports or establishing Internal Complaint Committee will attract a penalty as laid out in the Act and the office of the Deputy Commissioner will ensure this is strickly adhered.

Sd/-

(Pravin Bakshi, IAS)
Commissioner & Secretary to the Govt. of Meghalaya,
Social Welfare Department

Memo No. SW(S)54/98/1172:-A,

Dated Shillong, the 20th May, 2024

Copy to:-

1. The P.S to the Hon'ble Governor of Meghalaya for favour of kind information of the Hon'ble Governor.
2. The P.S to the Hon'ble Speaker of Meghalaya Legislative Assembly for favour of kind information of the Hon'ble Governor.
3. The P.S to the Hon'ble Leader of Opposition, Meghalaya Legislative Assembly for favour of kind information of the Hon'ble Leader of Opposition.
4. The P.S to the Hon'ble Chief Minister Govt. of Meghalaya for favour of kind information of the Hon'ble Chief Minister.
5. The P.S to the Hon'ble Minister I/c. Social Welfare for favour of kind information of the Hon'ble Minister.
6. The P.S to the Chief Secretary for favour of kind information of the Chief Secretary.
7. The P.S to the Commissioner & Secretary to the Govt. of Meghalaya, Home (Political) Department for favour of kind information of the Commissioner & Secretary.
8. The P.S to the Principal Secretary of all Administrative Departments for favour of kind information of the Principal Secretary.
9. The P.S to the Commissioner & Secretary to the Govt. of Meghalaya, Personnel AR(A)/AR(B) Department for favour of kind information of the Commissioner & Secretary.
10. The P.A to the Secretary to the Govt. of Meghalaya, Social Welfare Department for favour of kind information of the Secretary.
11. The Joint Secretary to the Govt. of Meghalaya, Social Welfare Department for favour of kind information of the Joint Secretary.
12. The Director of Printing & Stationery, Meghalaya, Shillong for favour of publication of the notification in Meghalaya Gazette.
13. The Deputy Commissioners/District Officers, East Khasi Hills District, Shillong/West Khasi Hills District, Nongstoin/South West Khasi Hills District, Mawkyrwat/ Eastern West Khasi Hills District, Mairang/ Ri-Bhoi District, Nongpoh/East Jantia Hills District, Khliehriat/West Jantia Hills District, Jowai/ East Garo Hills District, Williamnagar/ West Garo Hills District, Tura/ concerned for information and necessary action.
14. The Director of Social Welfare, Meghalaya, Shillong.
15. The SIO, NIC, Meghalaya, Shillong for information and necessary action.
16. The District Social Welfare Officer, West Khasi Hills District, Nongstoin for favour of information.
17. All Administrative Department.
18. Guard File.

By Order etc.,



Joint Secretary to the Govt. of Meghalaya,
Social Welfare Department

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