

**GOVERNMENT OF MEGHALAYA  
FINANCE (ESTABLISHMENT) DEPARTMENT**

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No.FEG. 14/2012/Pt./11

Dated Shillong, the 16<sup>th</sup> October 2020.

**OFFICE MEMORANDUM**

**Subject: Procedure for fixation of pay in the 2017 Revised Pay Structure - checking and approval of Initial Pay Statement.**

In continuation to this Department's existing Office Memorandum No. FEG. 14/2012/Pt./10, dated 3<sup>rd</sup> August, 2020, the undersigned is directed to modify the process of checking and approval of Initial Pay Statement (IPS) of the deceased /retired employees as well as of those employees retiring within a period of 6 (six) months for employees of the Directorate of Accounts & Treasuries and Directorate of Local Fund Audit under the control of Finance (Establishment) Department in the interest of public service in order to expedite the matter in disposing of cases relating to Fixation of Revised Pay and approving the Initial Pay Statement of 1996, 2007 & 2017 and complete the process within a reasonable time frame as follows: -

<b>DEPARTMENT/ DIRECTORATES</b>	<b>DELEGATION OF POWER</b>
<b>Finance (Establishment) Department</b>	To dispose of all cases of Fixation of revised Pay and Initial Pay Statement of 1996, 2007 & 2017 of deceased / retired employees and those who are still in Government service viz, Account Officers, Assistant Treasury Officers, Assistant Director of Local Fund Audit and Senior Audit Officer
<b>Directorate of Accounts &amp; Treasuries, Meghalaya, Shillong</b>	To dispose of all cases of Fixation of revised Pay and Initial Pay Statement of 1996, 2007 & 2017 of deceased / retired employees and those who are still in Government service (Gazetted and Non-Gazetted) under the control of Directorate including Treasury staff, Senior and Junior Divisional Assistants.
<b>Directorate of Local Fund Audit, Meghalaya, Shillong</b>	To dispose of all cases of Fixation of revised Pay and Initial Pay Statement of 1996, 2007 & 2017 of deceased / retired employees and those who are still in Government service (Gazetted and Non-Gazetted), under the control of the Directorate including Audit Officers and Assistant Audit Officers.

This has the concurrence of Finance (Pay Revision) Department vide their I/D No. F(PR) 197/20, dated 24<sup>th</sup> September, 2020.

**Sd/-**

(Shri R. Swer, MFS)

Joint Secretary to the Government of Meghalaya,  
Finance (Establishment) Department.

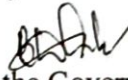
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No.FEG. 14/2012/Pt./11-A  
Copy to: -

Dated Shillong, the 12<sup>th</sup> October 2020.

1. The Principal Accountant General (A&E), Meghalaya, Shillong.
2. The Joint Secretary to the Government of Meghalaya, Finance (PR) Department.
3. The Director of Accounts & Treasuries, Meghalaya, Shillong.
4. The Director of Local Fund Audit, Meghalaya, Shillong.
5. All Financial Advisers/ Finance & Accounts Officer/ Treasury Officers.
6. The Director of Printing & Stationery for publishing in the Meghalaya Gazette.
7. ✓ The Senior Informatics Officer, National Informatics Centre, Shillong with a request to upload the content of the Office Memorandum in the website of Finance (Establishment) Department.

By order etc,

  
Under Secretary to the Government of Meghalaya,  
Finance (Establishment) Department.

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