

**GOVERNMENT OF MEGHALAYA
TRANSPORT DEPARTMENT**

**Notification
Orders by the Governor**

Dated Shillong, the 14th February, 2020.

No.TPT.55/2019:- Whereas, the Government of Meghalaya has been receiving proposals for allowing use of two wheelers as bike-taxis in the State;

And whereas, Government of India has vide No.S.O.1248 (E) dated 05.11.2004 allowed registration of "Motor Cycles" both under transport and non-transport categories;

And whereas, the Government of Meghalaya also considers it expedient to make necessary rules for regulating the licensing of taxi aggregators and bike-taxis in the State;

Now, therefore in exercise of the powers conferred under Sections 72,73,74 & 93 of the Motor Vehicle Act (Central Act No.59 of 1988) with a view to regulating the operational activities of Taxi motor cycles or bikes and taxi aggregators, the Governor of Meghalaya is pleased to notify the Meghalaya Taxi Aggregator Operational Rules, 2020, which shall come into force from the date of publication in the official Gazette.

2. DEFINITIONS-(1) In these rules, unless the context otherwise requires-

(i) "Act" means the Motor Vehicles Act, 1988 (Central Act.No.59 of 1988);

(ii) "Aggregator" means a person who is an operator or an intermediary/marketplace who canvasses or solicits or facilitates passengers for travel by a taxi/motor cycle or any other public service vehicle and who connects the passenger/intending passenger to a driver of a taxi or any other public service whether or not any calls, internet, web-based services or GPS/GPRS based services whether or not any fare, fee, commission, brokerage or other charges are collected for providing such services;

(iii) "Contract carriage" means as defined under Sub-section (7) of Section 2 (7) of the Motor Vehicles Act "a motor vehicle which carries a passenger or passengers for hire or reward and is engaged under a contract, whether expressed or implied, for the use of such vehicles as a whole for carriage of passengers mentioned therein and entered into by a person with a holder of permit in relation to such vehicle or any person authorised by him in this behalf on a fixed or an agreed rate or sum –

- a. On real time basis, whether or not with reference to any route or distance ; or
- b. From one point to another,
and in either case, without stopping to pick up or set down passengers not included in the contract anywhere during the journey, and includes –
 - i. A maxi cab; and
 - ii. A Motor cab notwithstanding that separate fares are charged for its passengers.

(iv) "From" means appended to these Rules:

(v) "Inspection Authority" means District Transport Officer, Enforcement Inspector or any officer authorized in this behalf by the Government in Transport Department.

(vi) "Licence" means a Licence issued to an aggregator under Meghalaya Taxi Aggregator Operational Rules;

(vii) "Licence" means an aggregator who holds Licence issued under Meghalaya Taxi Aggregator Operational Rules;

(viii) "Licensing Authority" means the Regional Transport Authority/State Transport Authority, Government of Meghalaya.

(ix) "Motor Cycle" means a two-wheeled motor vehicle as defined under Sub-Section (27) or Section 2 of the Motor Vehicle Act, 1988;

(x) "Motor Vehicle" or "Vehicle" as defined under sub-section 28 of Section 2 of MV ACT, 1988 means "any mechanically propelled which vehicle adopted for use upon roads whether the power of propulsion is transmitted thereto from an external or internal source and includes a claims to which a body has not been attached and a trailer; but does not include a vehicle of a special type adopted for use only in a factory or in any other enclosed premises or a vehicle having less than four wheels fitted with engine capacity of not exceeding twenty-five cubic centimetres".

(xi) "Public Service Vehicle" means any Motor Vehicle used or adapted to be used for the carriage of passenger for hire or reward and includes a maxi cab, a motor cab, contract carriage and stage carriage, as defined under sub-section (35) or Section 2 of the Act,

(xii) "Rules" means Meghalaya Taxi Aggregator Operational Rules, 2020.

(xiii) "Special Gazette" means the Gazette of Meghalaya.

(xiv) "State Government" means the Government of Meghalaya.

(xv) "Taxi" means a motor vehicle having valid permit under the applicable laws of India, as the case may be and must be valid in the State of Meghalaya;

(2) Words and expressions used in the Meghalaya Taxi Aggregator Operational Rules and not defined herein shall have the same meanings respectively assigned to them in the Motor Vehicle Act, 1988, and the Central Motor Vehicles Rules, 1989.

3. LICENSE- (A) Requirement of License:

(1) No person or a firm or a company shall act as a Taxi Aggregator within the State of Meghalaya unless such an individual or a firm or a company has obtained an Agent's license from the Licensing Authority.

(B) Application for the issue of Licence:

(i) Application for license under this Meghalaya Taxi Aggregator Operational Rules, 2020 shall be made in writing to the Licensing Authority in the Form-1 of appended to his Rule as specified for the purpose and shall be accompanied by the supporting documents as listed herein.

(ii) Application for grant of license shall be accompanied by proof of payment of appropriate fee as in Schedule-I appended to these Rules which may be notified by the State Government from time to time.

(C) Documents for Application for the issue of licence:

Following documents shall be enclosed along with application:-

- (i) Documents certifying that the applicant company is registered under the Companies Act, 2013 (Central Act No. 18 of 2013) or a registered firm under the India Partnership Act, 1932 (Central Act 9 of 1932) and under the relevant provisions of all the applicable laws; and copy of the Registration Certificate is to be attached along with the application.
- (ii) Proof of address of the organization within the State of Meghalaya and details of the Telephone Number, web address and e-mail id of the head or Office-in-Charge of the organization in the State of Meghalaya;

Provided that the Licensee shall have a registered office in the area of its operation and the details of its headquarters shall be provided at the time of application by the licensee to the concerned Licensing Authority and other such authorities as may be notified.

- (iii) GST Registration Certificates TIN or TAN numbers and PAN details;
- (iv) Audited financial statements for the last one financial year;
- (v) An undertaking to the effect that the terms and conditions of the licence as granted under Meghalaya Taxi Aggregator Operational Rules, 2019 along with necessary & applicable provisions of Motor Vehicle Act 1988, Central Motor Vehicles Rules 1989 and all the applicable laws of the land will be fully complied;
- (vi) The licensee shall maintain a minimum fleet of 10 (Ten) taxis either owned or through an agreement with individual taxi permit holders in prescribed form to the effect that for private vehicles, permit will be procured from competent authority to convert the vehicle into commercial vehicle within 30 days of grant of license;
- (vii) The licensee shall maintain a minimum fleet of 10 (Ten) Motor Cycles either owned or through an agreement with individual permit holders prescribed form to the effect that for motor cycles, permit will be procured from competent authority to convert the private motor cycle into commercial motor cycle within 30 (Thirty) days of grant of license;
- (viii) Detail of the Telephone Number, web address and e-mail id of the Head or Owner of the Company or the firm or of the applicant individual;
- (ix) The applicant company will have to submit a developed MIS integrated with other details of technical specifications to operate as an aggregator;
- (x) Details of call center, web portal and Mobile App for operation, details of parking facility available;

(D) Provisional License:

The Applicant must apply for grant of license in **Form I of Appended to his Rule** and on being satisfied that the applicant has complied with all the conditions prescribed for grant of a licence under this Rules, the licensing authority shall issue a Provisional Licence to the applicant. The Provisional License will be valid for 30 days and within which the Applicant must submit a compliance report with all the terms and conditions as mentioned in the Provisional License. The Provisional License may be extended for a further period of 30 days as per discretion of the Licensing Authority and in case of eligibility criteria being not fulfilled till lapse of extended period of provisional licence, the provisional license may be subject to cancellation.

(E) Grant of Licence:-

- (i) On satisfactory compliance of the conditions as mentioned in the Provisional Licence within the specified period under this Rules, the Licensing Authority will grant the Final License in **Form II Appended to these Rules.**
- (ii) The Licence shall be valid for a period of 3 (three) years from the date of issuing of license.
- (iii) Prior to issuance of license, the licensing authority through inspection authority can conduct an enquiry as deemed necessary.

(F) Renewal of Licence:

- (i) The licence granted under these rules may be renewed subject to the satisfactory performance of the Licensee as per terms and conditions of this Rules, on an application atleast before one month from the expiry of the licence. The application should be made in Form III appended to these Rules.
- (ii) The renewal application shall be submitted along with the prescribed fee specified in Section I appended to his Rule as may be notified by the State Government.
- (iii) Documents to be attached with License renewal application:-
 - 1) Original copy of the licence granted;
 - 2) Details of the permit of the taxi/ motor bike taxis operated under the Licensee during the Licence valid period;
 - 3) Details of the passengers availed the service under the Licensee during the Licence valid period;
 - 4) Details of complains and their redressal under the Licensee during the Licence valid period;
 - 5) Audited report of last three years of financial statements;
 - 6) Details of any proceeding during the License valid period;
 - 7) Prior to renewal of licence, the licensing authority through inspection authority can conduct an enquiry as deemed necessary.
- (iv) The License shall be valid for next three years from the date of renewal of the Licence.
- (v) On satisfactory compliance of the conditions as mentioned in this Meghalaya Taxi Aggregator Operational Rules, 2020 the Licensing Authority will renew the Licence as per **Form II Appended to these Rules.**

(G) Power of Licensing Authority to Suspend or Cancel the Licence:-

- (1) The licensing authority may, after giving an opportunity of being heard to the Licensee, suspend or cancel the licence, if,-
 - (a) the licensee has failed to comply with any of the terms and conditions of these rules; or,
 - (b) an employee of licensee or driver of vehicle attached to the licensee is guilty of any misbehaviour or misconduct with any passenger; or,
 - (c) a complaint against the licensee by any passenger has been proved beyond reasonable doubt, the licensing Authority may suspend the license for a specified period or cancel the license.

- (d) the licensee has failed to comply with any of the terms and conditions of these rules then the renewal licence will be liable for rejection, with reasons to be recorded in writing.
- (e) When the license is suspended or cancelled, the holder of the license shall surrender the license to the licensing authority.

(H) Issue of Duplicate License:

Where the licence is lost or destroyed, an application for issue of a duplicate shall be made along with the prescribed fee specified in section I appended to these Rules as may be notified by the State Government from time to time. A duplicate Licence so issued shall be marked "Duplicate" in red ink.

4. APPEAL:-

1. The Additional Chief Secretary/Principal Secretary/Commissioner & Secretary/Secretary Transport Department, Govt of Meghalaya shall be the appellate authority in matters related to Licence under these Rules.
2. The Licensee aggrieved by any order of the licensing authority may within 30 days of the receipt of the order, make an appeal to the Appellate Authority.
3. An appeal shall be in the form of a memorandum in duplicate setting forth the grounds of for the appeal and shall be accompanied by fee as may be specified by the Government from time to time.
4. The Appellate Authority may, after giving an opportunity of hearing to the parties and after such enquiry as it may be deem fit pass an appropriate order.

5. FARE: -

1. As per Sub-Section (1) of Section 67 of Motor Vehicles Act 1988, the State Government may, from time to time, by notification in the Official Gazette, issue directions/notification regarding the fixing of fares and freight of taxies(including the maximum and minimum in respect thereof);
2. The licensee can charge, waiting charges, flag down charges, Night charges as approved by the Transport Deptt.
3. The Licensee shall display the fare rate and provide a fare rate estimator on the website, internet enabled application or digital platform used by the Licensee to connect driver and passenger.

6. OPERATIONAL INFRASTRUCTURE:

(A). Infrastructure related to Vehicle:-

1. No Taxi or Motor Cycle shall be offered for hire through an aggregator who is not registered under the rules.
2. The Licensee shall ensure that every Taxi or Motor Cycle has a valid fitness certificate issued under the Act, Insurance Certificate, Pollution Under Control Certificate and shall be operating under permit granted under relevant provision of Motor Vehicles Act 1988 and the Information Technology Act 2000 and the Rules framed under these Acts.
3. Each vehicle operating under these rules shall have either fitted in vehicle or separately in mobile application of the driver of the vehicle, GPS or GPRS based tracking device showing the path travelled and total distance covered. The device shall be in constant communication with the control room of the licensee while the taxi or motor cycle is on hire. In case of non functioning of the said GPS or GPRS thereason thereof shall be recorded by the licensee alongwith the duration during

which the device was not functioning. The minimum specification of the devices shall be prescribed by the State Government and may be changed from time to time.

4. Any vehicle operating under this policy may be equipped with a mobile radio, Web or application platform based two way communication system of the licensee.
5. The licensee shall developed and include a feature in its mobile application that provides the passenger a facility to share their real-time location with up to 5 people within their safety network.
6. These details containing the photograph of the driver, licence number, Public Service Vehicle (PSV) Badge number and registration mark of the vehicle etc. shall be displayed prominently inside the vehicle, so that the same is directly visible to the passenger. These details shall also be made visible on the app and on the invoices issued to the customers.
7. Helpline numbers of State Transport Authority, District Transport Officer concerned, Police and Women's Help line shall be prominently displayed inside the vehicle.
8. Any vehicle operating under this policy shall be equipped with a first aid box containing the articles that may be specified by the State Government from time to time.
9. Any vehicle operating under these Rules should meet emission standards as prescribed from time to time by the Transport Authority/MoRTH.
10. A feedback register easily accessible to the passenger shall be kept in the vehicle.
11. In case of Motor Cycle (bike-taxis), in addition to above clause the following condition needs to be satisfied.
 - a. Carriage of minors as hirers shall not be allowed.
 - b. More than one pillion rider shall not be allowed but under parental guidance a child not more than 5 years old shall be permitted for ride.
 - c. Crash helmets for rider and pillion rider in a clean condition as per specifications shall be provided by the service provider.
 - d. Carriage of personal effects by the hirer will be allowed on a very limited basis, like a normal size backpack or handheld briefcase, etc. of reasonable weight.

(b). Driver's Profile:—

- (i) The driver needs to be a holder of any valid licence to drive light motor vehicle or two-wheeler as the case may be.
- (ii) The driver shall have adequate knowledge of the roads and routes of the area of operation so that the passengers are not inconvenienced.
- (iii) The driver on duty shall be in uniform as approved by the Licensing Authority or as per company's design.
- (iv) The driver shall be of good moral character without any criminal record. Any person who has been convicted within the past seven years of driving under the influence of drugs or alcohol, or has been convicted at any time for any cognizable offence under the Code of Criminal Procedure 1973, including fraud, sexual offences, use of a motor vehicle to commit a cognizable offence, a crime involving property dispute andor theft, acts of violence or acts of terror shall not be engaged by the licensee.
- (v) The Licensee shall be responsible for quality of drivers, their police verification, and their conduct with passengers. The Licensee shall also ensure that the drivers are safe, reliable and trustworthy.

- (vi) The Licensee shall endeavour to hire as many women drivers as may be feasible.
- (vii) Information regarding ownership of vehicles and the profile of drivers including their verification by the Police shall be ensured by the licensee and shall be provided to the Licensing Authority as well as Local Police.
- (viii) Maintain the copies of the following up-dated records relating to the driver's vehicle (after verification with the originals):
 - a. Certificate of Registration;
 - b. Certificate of Fitness;
 - c. Permit of the vehicle;
 - d. Chassis and engine numbers and
 - e. Commercial insurance policy covering for third party risks as prescribed in the Act.
 - f. Pollution under Control Certificate.
- (ix) If the Licensee uses or causes or allows a vehicle to be used in any manner not authorized by the provisions of the Act mentioned herein, the Licensee and the driver shall be jointly and severally responsible for any injury, harm, offence or crime committed by any person, including the driver.
- (x) The driver shall always behave in a polite and courteous manner with the passenger.
- (xi) The driver will not pickup passenger by street hailing.

(C). General Conditions to be observed by a Licensee:-

- i). The licensee shall maintain a 24 x 7 control room with adequate manpower.
- ii). The licensee shall ensure availability of adequate parking space for all taxis or motor cycles.
- iii). The licensee shall ensure mechanism for protecting the rights of women employees as stipulated under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (Central Act No. 14 of 2013).
- iv). The licensee shall neither shift his place of business (Office) nor any of his branches as mentioned in the licence nor open a new branch without a written permission from the licensing authority.
- v). The licensee shall maintain records, in digital form of all the taxis & motor cycles at his control, indicating on a day to day basis, the trips operated by each vehicle, details of passengers who travelled in the vehicle, origin and destination of the journey and the fare collected. The records so maintained shall be open for inspection by an officer nominated by the licensing authority or law enforcement agencies or District Administration at any time.
- vi). Provide a list of drivers, their Licence numbers, the vehicle registration numbers and the chassis and engine numbers and permit details of Taxis operated by him to the Licensing Authority on a quarterly basis and also as and when required.
- vii). Maintain the copies of following up-dated records relating to the drivers (after verification with the originals):
 - a) a photograph of the driver;
 - b) driving licence;
 - c) Present home address with proof of residential address;
 - d) RBI compliance KYC bank account details;
 - e) Self-attested copies of EPIC card and PAN card.
 - f) Contact details and addresses of two family members.

- viii). Implement a zero tolerance policy on the use of drugs or alcohol applicable to any driver, provide notice of the zero- tolerance policy on its website, as well as the procedure to report a complaint about a driver when a passenger reasonably suspects that the driver was under the influence of drugs or alcohol during the course of the ride. The Licensee shall immediately deactivate or suspend such driver's access to the platform upon receipt of a passenger's complaint alleging violation of the zero tolerance policy. The suspension shall last or continue during the period of investigation by the Licensee or any other crime investigation agencies.
- ix). The licensee shall conduct the structured refresher training programs for its drivers including but not limited to save driving skills, gender sensitization, passenger etiquette etc. The licensee shall ensure that the driver shall undertake such refresher trainings at least once in a calendar year. Such training programmes should be duly documented by the licensee.
- x). Send photo of the driver along with vehicle registration number and other details of the driver to the customer's mobile before boarding.
- xi). Publish beforehand its policy on taxi fare, registration of taxis and drivers with its platform or app, sharing of fares with taxi owners and or drivers, safety of passengers, grievance redressal mechanism for passengers etc.
- xii). The licensee shall ensure that the driver undergoes an annual health check-up for ensuring his fitness to drive the vehicle.
- xiii). If any untoward incident occurs during the course of a ride, the Licensee shall inform the same to the licensing authority as well as to the jurisdictional police immediately.
- xiv). The vehicle must be equipped with the facility of a physical emergency button with the provision of emitting prescribed sound or light note, when pressed, for ensuring full safety and security of the passenger or driver on board in a conspicuous position and in a place having immediate access to the hirer. The vehicle must be equipped with a GPS tracking device fitted by the owner of the vehicle.

7. COLOURS OF THE TAXIS/MOTOR CYCLES:-

All the taxis /motor cycles operating these Rules shall be painted as specified below:-

- (i) In the case of taxis –
 - a) Top side of the vehicle White colour;
 - b) Front and rear bumper assembly of vehicle White colour;
 - c) Lower side of vehicle Daffodil yellow colour.
- (ii) In the case of motor cycles or bikes-
 Vinyl stickers with white background will be painted on both sides of the fuel tank. The words "Bike – taxi" shall be painted prominently in blue on such vinyl stickers using reflective colour only, and also on additional plates with base colour as white to be fitted at the front and the back of the concerned "Bike-Taxi".

8. OPERATIONAL AREA:-

- i). Initially, due to network and other area specific problems, the licence for operating as Aggregator or an individual under these rules shall be granted by the licensing authority for such defined areas, such as State Capital Shillong and district Headquarters only;
- ii). However, the licensing authority may, with the prior approval of the State Government, issue licence to any aggregator or an individual within its jurisdiction, to operate at any place other than the specified areas on a case basis;

Provided that, dropping of passengers outside its operation area is allowed subject to the picking up of the passenger within its operational area only and for a maximum distance of Ten Kilometre outside its operational area.

9. GRIEVANCE REDRESSAL MECHANISM:-

- i). The licensee shall maintain a web portal containing all details regarding the owners of the vehicles, services offered, fare structure, insurance liabilities, control room number, name and contact details of a duly appointed grievance redressal officer.
- ii). Ensure adequate mechanism for receiving passenger's feedback and grievances. This may be ensured through feedback register kept in the taxi, easily accessible to the passengers always and also by providing toll free phone numbers.
- iii). Ensure that the grievances or complaints of passengers or any other persons received, by him shall be attended by the grievance officer appointed by him and they must be made available to the inspecting authorities on demand.
- iv). The passenger must have the option to submit their grievances on difficulties faced during the travel via the web or through the Mobile app or service telephone number. The Licensee is liable to resolve the grievance and inform the passenger within fifteen days.
- v). The Transport Department or the Licensing authorities or any other officer authorised by the State Government may review from time to time, "grievance redressal" by the licensee, of complaints lodged by passengers and the licensee shall be liable to produce such relevant documents before inspection authority for such review. Based on review, the State Government can issue relevant instructions, as deemed necessary.

10. SECURITY DEPOSITS:-

The applicant for a licence under these rules shall furnish security by way of a bank guarantee from nationalized Bank of Rupees Ten Lakhs for Taxi aggregator and Rupees Five Lakhs for Bike –Taxi Aggregator, to be attached to the said licensee, with a validity period of 3 (Three) and half years, drawn in favour of the concerned licensing authority. However, no security is required for an individual licensee:

Provided that in the case of a local tribal entrepreneur- the licensee shall have to furnish security only half of the total amount as provided under Rule 10 (proof of residence to be submitted).

11. SURRENDER OF LICENCE.

Notwithstanding anything contained under Rule 3(D) and (E) of these Rules, the Licensee may at any time surrender the licence by prior intimation of 3 (Three) months to the licensing authority and on such surrender the Licensing Authority shall cancel the licence. The holder of licence shall clear all dues before surrendering the licence, failing which the licence shall be deemed to be cancelled and the bank guarantee shall be forfeited.

12. MISCELLANEOUS PROVISIONS:-

- i). Any vehicle operating under these Rules is allowed to carry advertisement in accordance with the guidelines issued by the Licensing authority from time to time and as per provisions of Act and Rules framed this Act.

- ii). Any vehicle operating under these rules should be replaced by a new vehicle on completion of ten years or any period as may be prescribed by the competent authority from time to time.
- iii). No tinted glass or curtains or films shall be fixed on the vehicle.
- iv). Vehicles operating under All India Tourist Permits issued under Sub-Section (9) of Section 88 of the Act shall not be allowed to operate under these Rules:
 Provided such permit holders shall be allowed to convert the said permit to a permit under these Rules:
 Provided further that an application in sub-rule (4) of the said Section is made within three months from the date of commencement of these Rules.
- v). The owner shall be free to convert, as per provisions of the Act or Rules governing the same from time to time, any vehicle operating under a permit granted under these Rules to a private category vehicle operating under Section 88 (9) of the Act or vice Versa.
- vi). The permit and the vehicle thereon attached to any licensee under these Rules shall be freely allowed to be transferred to any other licensee under these Rules, but only after at least three months of operation attached to earlier licensee has elapsed.
- vii). The working hours of drivers are to be limited in accordance with provisions of the Motor Transport Workers Act, 1961 (27 of 1961).
- viii). The Licence shall not be transferred to any other person or firm or company or another aggregator without approval of the State Government.
- ix). The licensee shall have to obtain Trading Licence from the Autonomous District Council concerned, if applicable.
- x). The Licensee shall undertake to indemnify and protect the Licensing Authority and the State Government from and against all actions, suites, proceeding, loses, costs, damages, charges, claims and demands of any nature and description brought against the Licensing authority and the State Government by reason of any act or commission of the Licensee, his agents or employees or, during the validity of the licence or in the guarding of the same.

13. **SETTLEMENT OF DISPUTE:**

The jurisdiction for settlement of any dispute between the Aggregator and the State Government through Courts under this Scheme shall be at the headquarters of the respective Licensing Authority.

14. **INTERPRETATION:**

If any question arises relating to the interpretation of these rules, the decision of the State Government in Transport Department shall be final.

Sd/-
(M.R. Synrem, I.A.S),
Commissioner & Secretary to the Govt. of Meghalaya,
Transport Department

Schedule – I
(See Rule 3 (B) (ii))

a. Application /Licensee fees for Taxis shall be as follows:-

No. of Vehicles	Fees
10- 20	Rs. 45,000/-
21 - 30	Rs. 75,000/-
31- 40	Rs. 1,05,000/-
41 and above	Rs. 1,35,000/-

b. Application /Licenseefees for Motor - Bikes shall be as follows:-

No. of Vehicles	Fees
10 - 20	Rs. 13,500/-
21 - 30	Rs. 22,500/-
31 - 40	Rs. 31,500/-
41 and above	Rs. 40,500/-

FORM-I
Schedule – I
(See Rule 3 (B) (i) (D))

Application for the grant of Aggregator's License under
Meghalaya Taxi Aggregator Operational Rules 2019

To,

The Secretary,
State Transport Authority/Regional Transport Authority
Meghalaya.

I/We the undersigned hereby apply for the grant of Aggregator's License under The
Meghalaya Taxi Aggregator Operational Rules, 2019.

Sl. No.	Details	Particulars
1.	Name of the Aggregator Firm	
2.	Name of the Firm's Director & Father's Name	
3.	Telephone Number, e-mail id of the Firm's Director	
4.	Address of the Head Office	
5.	Telephone Number, web address and e-mail id of the Firm	
6.	Address of branch offices situated in State/District.	
7.	Telephone Number, e-mail id of the officer in-charge of the branch offices	
8.	Number of branches and their addresses	
9.	If a registered company, enclose a copy of certificate of Incorporation / registration	
10.	Copy of GSTN Registration Certificate of the Firm	
11.	PAN Number	
12.	Audited Financial Report of the last one year	
13.	Details of Mobile App, Web Portal & Call Centre for operational purposes	
14.	Details of the available Parking facility	
15.	Details of GPS/GPRS facility	
16.	Number of Taxies/ Motor Cycles proposed to be operated and evidence of contract (List to be enclosed)	
17.	Details of submitted fees	
18.	Details of Security Money	
19.	An affidavit executed before executive magistrate to ensure compliance of Meghalaya Taxi Aggregator Operational Rules, 2019 and in addition MV Act 1988, CMV Rules, 1989 and other directions/instruction of the Government from times to time.	

I/We, hereby declare that the information given above and other documents enclosed herewith are true to the best of my/our knowledge. I/We understand that if any information is found to be incorrect at any point of time, the Licence granted to me/us is liable to be cancelled, besides initiating other legal action/actions against me/us. I/We have gone through the provisions of under The Meghalaya Taxi Aggregator Operational Rules, 2019, I/We accept the same and agree to abide by the said Meghalaya Taxi Aggregator Operational Rules, 2019.

Date & Place

**Signature of the Applicant/
Authorized signatory**

FORM-II
(See Rule 3 (E) (H) (v)
License for an Aggregator

..... is hereby licensed to function as an Aggregator under The Meghalaya Taxi Aggregator Operational Rules 2019, subject to the conditions contained in Meghalaya Taxi Aggregator Operational Rules 2019. This license is valid from to.....

Sl No	Details	Particulars
1	License Number and Date of Issue	
2	Name of the Aggregator Company in Full	
3	Name of the Company's Managing Director & Father's Name	
4	Address, Telephone Number, e-mail of the head office	
5	Address, Telephone Number, e-mail address of the branches	
6	Telephone Number, web address and e-mail id of the Authorized Representative within state of Meghalaya	
7	Number of Taxies/ Motor Cycles proposed to be operated: (as per list enclosed)	
8	Particular of Network through which the operator shall function	
9	Details of other infrastructure e.g. Call Centre, Parking facilities, etc. to be provided by Aggregator	
10	Details of Security Deposit	

The Licensee shall observe all the conditions contained in The Meghalaya Taxi Aggregator Operational Rules 2019.

Place:

Date:

Signature of the Licensing Authority.

The license is renewed from to.....

Place:

Date:

Signature of the Licensing Authority.

FORM-III
{See Rule 3 (F)}

Application for Renewal of Aggregator License under
Meghalaya Taxi Aggregator Operational Rules 2019

I, do hereby apply for renewal of Aggregator's license under

The Meghalaya Taxi Aggregator Operational Directives 2019.

SI No	Details	Particulars
1	License Number	
2	License Validity	
3	Details of Application Fee	
4	Date of Application	
5	Full Name of the Aggregator Company & Managing Director	
6	Address, Telephone Number, e-mail of the head office	
7	Telephone Number, web address and e-mail id of the Authorized Representative in state of Meghalaya	
8	Original copy of the Issued license	
9	Details of the permit of the motor taxi/ motor bike taxis operated	
10	Details of the passengers who availed the service under the Licensee during the License valid period.	
11	Details of complains and their redressal under the Licensee during the License valid period.	
12	Audited report of last three years of financial statements	

The Licensee shall observe all the conditions contained in The Meghalaya Taxi Aggregator Operational Rules 2019.

I hereby declare that the information given above and other documents enclosed herewith are true to the best of my knowledge. I understand that if any information is found to be incorrect at any point of time, the Licence granted to me is liable to be cancelled, besides initiating other legal action/actions against me. I have gone through the provisions of under The Meghalaya Taxi Aggregator Operational Rules 2019, I accept the same and agree to abide by the said Meghalaya Taxi Aggregator Operational Rules 2019.

Place:

Date:

**Name and Signature of the
Managing Director of the
Company/Applicant**