



GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER (SUPPLY), WEST GARO HILLS :: TURA
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A D V E R T I S E M E N T

No. T.SUP.7/Pt/2018/218 Dated Tura the 14th September, 2026: In response to the letter No. DSCA.65/2015/245, Dt. Shillong the 10th September, 2026 received from Director, Food Civil Supplies & Consumer Affairs Department, Meghalaya, Shillong, the undersigned hereby invites applications for fresh appointment of Govt. Nominees/Agents in PDS for the year **2027 & 2028 (for two years)** at the below mentioned centres under Tura Sadar Division: -

<u>Centre</u>		<u>No in each Centre</u>
1. Tura	-	17 Nos
2. Rongram	-	03 Nos
3. Jengjal	-	03 Nos
4. Dalu	-	03 Nos
5. Kherapara	-	02 Nos
6. Dimapara	-	01 Nos
7. Purakhasia	-	02 Nos
Total		31 Nos

The application forms are available in the office of the Deputy Commissioner (Supply), West Garo Hills District, Tura. All application forms duly filled in should be accompanied by the following documents and should be submitted to the undersigned on or before **28th September, 2026** and the application beyond the last date will not be entertained.

1. Court Fee Stamp of **Rs. 25/- (Rupees twenty five)** only to be affixed in the prescribed application form.
2. 3 (three) copies of attested passport size photo of the applicant.
(Photo of proprietor, if application is in the name of a firm and of Secretary, if application is in the name of Cooperative Society/NGO/SHG)
(One copy to be affixed in the application form and 2 (two) copies to be attached with the original Bank Guarantee)
3. Bank Guarantee of **Rs. 1,00,000/- (Rupees one lakh)** only for SC/ST category (SC/ST Certificate has to be enclosed as proof) and **Rs. 2,00,000/- (Rupees two lakh)** only for General Category which has to be executed in Non-Judicial stamp paper of Rs. 10/- (Rupees ten) only. The validity of the Guarantee should be of a minimum period of 6 (Six) months.
(The original Bank Guarantee and one duplicate copy to be submitted alongwith the application form)
4. Documentary proof, countersignature by Headman/Nokma regarding possession of godown.
5. Trading Licence for Non-Tribal and for tribal, if application is in the name of a firm/company.
6. GSTIN Registration.
7. Professional Tax (Expired/invalid certificate will not to be accepted).
8. Applicants should have basic IT Hardware and Internet Connectivity (dedicated network) at the Godown to update the stock and distribution of foodgrains in the portal on a monthly basis.
9. Upto date FSSAI license issued by the Asstt. Commissioner of Food & Safety, West Garo Hills District, Tura.
10. Upto dated Weighing scale licence issued by the Legal Metrology, West Garo Hills District, Tura.
11. Photo Identity & Address Proof documents issued by the Government.
12. Incomplete application will primarily be rejected.

Preference will be given to the applicants who also have basic IT hardware knowledge and internet connectivity to update the stock of foodgrains online on a regular basis.

Contd. on Pg. 2/-

Applications of Co-operative Societies, NGOs, SHGs, etc if found capable to run the Dealership, may also be given preference.

As per the Meghalaya Foodgrains/S.K Oil (Public Distribution System of the Control Order, 2022, the validity of appointment will be 2 (two) years from the date of issue of appointment order.

The application form duly filled up with enclosed documents should also be submitted in duplicate copies by the applicants for retaining the copies in the office of the undersigned.


(Shri. Vibhor Aggarwal, IAS)
Deputy Commissioner (Supply)
West Garo Hills District, Tura.