



GOVERNMENT OF MEGHALAYA
OFFICE OF THE DIVISIONAL OFFICER
NORTH GARO HILLS SOIL & WATER CONSERVATION DIVISION
RESUBELPARA::MEGHALAYA::

No.NGH/S&WC/CACbWHP (Pt. II)/260

Dated Resubelpara, the 26th July, 2026

Walk-in Interview

Eligible candidates are invited for a Walk-in Interview for the following contractual posts at MSWWDA, North Garo Hills under Climate Adaptative Community Based Water Harvesting Project(CACbWHP). The candidates must submit duly filled standard application form along with attested copies of Academic Qualification, Experience Certificate, ST/SC Certificate and Proof of age on or before 4 PM of 24th July 2026. The list of shortlisted candidates will be displayed on the notice board at the office of the undersigned on the 26th July 2026. The interview will be held on 30th July, 2026 at 11:00 AM onwards.

Sl. No.	Name of Post	No. of Post	Minimum Qualification	Experience	Monthly Emolument
1	Field Engineer	1	Diploma in Civil Engineering	Desired Experience: •Preference shall be given to candidates with 2 (two) years and more experience in the field of identifying of sites, designing, planning and estimation of engineering structures and related matters. • Experience using hand surveying tools (distance measuring wheels, plumb bobs, Diploma in levels), Dumpy/Auto level and electronic Civil surveying tools (transit levels, GPS Engineering equipment) will be an advantage. • Previous experience in Measurement Book (MB) Entry and Checking. Essential Skills: • Analysing data using plans, maps, charts, and software such as AutoCAD programs • Preparation of plan and estimates of engineering structures and related matters as per current or prevailing SOR.	Rs. 26000/-
2	Programme Associate (Finance and Accounts)	1	Graduate or Post Graduate in Commerce, Accountancy or BBA or MBA in Financial Management , Accounting & Finance.	Desired Experience: -Minimum 2 years of experience in accounts, taxation, and financial management with good knowledge in chart of accounts or accounting procedure. -Preferably with computerized accountancy or tally latest version Skills: -Good written and verbal communication skills. -Computer literacy with general MS package, spreadsheet, and data analysis.	Rs. 22,100/-
3	Programme Associate (Administration and Data Management)	1	Graduate or Post Graduate in any disciplines	Desired Experience: - Minimum 2 years' experience in filing, file management and tracking, electronic mail management and filing, documentation and any other administrative related works - Demonstrated strong values and professional integrity – Good Communication Skills (Written and verbal) - Good interpersonal skills - Knowledge of MS Word, Excel, Power Point, etc	Rs. 22,100/-

Terms and Conditions:

1. The original certificates will be verified on the day of interview.
2. The positions are purely temporary, on a contractual basis and co-terminus with the project with no provision of regularization.
3. The upper age will be as per existing Govt. rules.
4. No TA/DA and official accommodation will be provided for appearing in the interview.
5. The MSWWDA reserves the right to cancel/postpone the interview without assigning any reason thereof.

Sd/-

Divisional Soil & Water Cons. Officer &
Deputy Project Manager, MSWWDA
North Garo Hills, Resubelpara.