

**GOVERNMENT OF MEGHALAYA
GENERAL ADMINISTRATION (A) DEPARTMENT**

No.GAA.54/03/Pt.III/93

Dated Shillong the 13th February, 2026

ADVERTISMENT

Applications are invited through **Online Mode only** from the citizens of India as per the terms and conditions of this Advertisement for recruitment in respect of the following vacant posts as per the State Reservation Policy in the Office of the Additional Resident Commissioner, Meghalaya House, Kolkata.

Sl. No.	Name of Post	Pay Scale	Educational Qualification	No. of Posts as Category-wise			
				UR	KJ	G	TOTAL
1.	LDA-cum- Receptionist	Level-6 of the revised pay matrix	10+2 Standard in any stream from any recognized Board/University	1	2	1	4
2.	Driver	Level-3 of the revised pay matrix	Candidate must have passed Class-VIII Standard, Possession of valid Driving License & Knowledge of Motor Mechanism.	UR	KJ		2
3.	Peon	Level-1 of the revised pay matrix	Candidate must have passed Class-VIII	KJ	G		2
4.	Cleaner	Level-1 of the revised pay matrix	Candidate must have passed Class-VIII	KJ	G		3
				(a) Unfilled Vacancies			
5.	Room Bearer	Level-1 of the revised pay matrix	Candidate must have passed Class-VIII	Garo	1	1 (one) post [in pursuance to Resolution No.PER.222/71/13, dt.12/01/1972 (1 st instance post unfilled as advertised vide No.GAA.54/03/Pt.III /3, dt.12/11/2019)]	
				Total (a)	1		
				(b) Fresh vacancies			
				UR		1	
				KJ		3	
				Garo		2	
				Total (b)		6	
				Grand Total (a + b)		(6 + 1) = 7	

Sl. No.	Name of Post	Pay Scale	Educational Qualification	No. of Posts as Category-wise		
				UR	KJ	2
6.	Generator-cum-Lift Operator	Level-1 of the revised pay matrix	Candidate must have passed Class-VIII	1	1	
7.	Sweeper	Level-1 of the revised pay matrix	Candidate must have passed Class-VIII	Unfilled Vacancies		
				Garo	1	1(one) post [in pursuance to Resolution No.PER.222/71/13, dt.12/01/1972 (1 st instance post unfilled as advertised vide No.GAA.54/03/Pt.III/3, dt.12/11/2019]
8.	Mali	Level-1 of the revised pay matrix	Candidate must have passed Class-VIII	Garo	1	1(one) post [in pursuance to Resolution No.PER.222/71/13, dt.12/01/1972 (1 st instance post unfilled as advertised vide No.GAA.54/03/Pt.III/3, dt.12/11/2019]

Abbreviation: UR= Unreserved, KJ= Khasi & Jaintia & G= Garo.

CONDITIONS OF ELIGIBILITY

AGE & AGE RELAXATION -

Age will be calculated with reference to **01.01.2026** and should have attained the age of **18 years to 32 years**. Upper age limit is relaxable by 5 years for SC/ST.

No age bar in respect of regular Government Employees who entered Government service within the prescribed age limit.

- The Date of Birth to be accepted by the Department is as entered in the Matriculation/Secondary School Leaving Certificate/ or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official registers duly Certified by the proper authority of the Board of School Education. Documents other than these will not be accepted by the Department.
- No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporations, Registrar Economics and Statistics and Service Records shall be accepted.

FEE (Inclusive of Examination Fee) Non-Refundable -

Fee as prescribed in the table below is required to be paid through (i) e-Challan (ii) On-line mode using the On-line payment gateway GRAS.

Post Description	Amount of Fee	Remarks
For post at Sl. No.1	Rs.350/-	Half the rate for SC/ST who are permanent residents of the State of Meghalaya.
For post at Sl. No.2 to Sl. No.8	Rs.150/-	

SUBMISSIONM OF APPLICATION -

Candidates are to apply and submit their applications through online mode only by clicking on the website <https://rpa.meghalaya.gov.in>

Applications received through any other mode will not be accepted by the Department.

For candidates applying for the first time through online mode, a one-time registration process is required to enable them to apply against the advertisement posts. Kindly read instructions on the webpage before applying. Last date for online application is 31st March, 2026.

PAYMENT OF APPLICATION FEES -

Candidates who wish to apply may pay the application fees using anyone of the following modes of payment only;

- (a) e-Challan (Cash payment)
- (b) Debit-cum-ATM Cards/Credit Cards/Net Banking/UPI

INSTRUCTION -

- 1) There shall be no Personal Interview with regards to posts at Sl.3 to Sl.8 which is in pursuance to Personnel & A.R(B) Department's O.M. No.PER(AR)58/2024/36, dated 29th July, 2025.
- 2) Applicants are advised to apply well in advance without waiting the closing date.
- 3) Applicants are advised to apply the post as per the eligible category of vacant post so as to avoid rejection of application.
- 4) Admission to all stages of the recruitment process for which the candidates are admitted by the Department will be purely Provisional subject to satisfying the prescribed eligibility conditions.
- 5) Applicants are advised to ensure their eligibility with regards to the educational qualification, age and other criteria as required in the post. If the applicant is found not fulfilling any of the eligibility conditions, at any stage of the recruitment process and including the last stage of process of recruitment i.e. "*Recommendation*", the candidature for the post shall be automatically cancelled by the Department without notice.

- 6) Applicants are required to indicate in the online application form that he/she belongs to ST/SC/OST/OSC or General category but subsequently writes to the Department to change his/her category, such request shall not be entertained.
- 7) Candidates must appear for the Screening Test/Personal Interview at his/her own expenses.

Sd/-

Deputy Secretary to the Govt. of Meghalaya,
General Administration (A) Department.

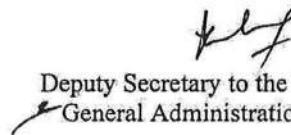
Memo No.GAA.54/03/Pt.III/93-A

Dated Shillong, the 13th February, 2026

Copy to:

1. The Additional Resident Commissioner, Meghalaya House, 120, Shantipally, Kasba, Kolkata-700107 with reference to letter No.TAMG/05/ADVT/2020/64, dt.15/07/2025.
2. The Director of Information & Public Relations, Meghalaya, Shillong with a request to kindly publish the above contents in the local newspapers i.e., English, Khasi & Garo at the earliest possible.
3. The Deputy Secretary to the Govt. of Meghalaya, Personnel & A.R (B) Department with reference to I/D. No.676/2025 dated 21st October, 2025.
4. The Senior Informatics Officer, NIC, Shillong for information and necessary action.
5. Shri G. Sohliya, Scientist D, NIC, Meghalaya State Centre for information.

By Order etc.,



Deputy Secretary to the Govt. of Meghalaya,
General Administration (A) Department.