

No.PER.76/2011/Pt/247  
Government of Meghalaya  
Personnel & A. R. (A) Department

.....  
Dated: Shillong, the 6<sup>th</sup> June, 2025

**ORDER**

**SUBJECT: Requirement of taking prior permission for private visits abroad**

The undersigned is directed to say that despite the clear instructions contained in this Department's Circular No.PER.76/2011/Pt/136, dated 1<sup>st</sup> April, 2024, several instances of Government employees undertaking private visits abroad without obtaining prior permission has come to light.

Henceforth, all employees who have undertaken such visits, with effect from this calendar year, are directed to declare such visits and seek ex post facto approval through proper channel otherwise suo moto action will be taken against them. Further, in future, any travel abroad without permission will invite Departmental Proceedings.

All Administrative Departments and Heads of Department are directed to ensure strict compliance to the above instructions.

Sd/- (C. V. D. Diengdoh, IAS)  
Commissioner & Secretary to the Govt. of Meghalaya  
Personnel & A. R. (A) Department  
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**Memo.No.PER.76/201/Pt/247-A,**

**Dated: Shillong, the 6<sup>th</sup> June, 2025.**

Copy forwarded to:-

1. Private Secretary to the Chief Minister for information of the Chief Minister.
2. Private Secretary to the Chief Secretary, Govt. of Meghalaya, for information of the Chief Secretary.
3. All Additional Chief Secretaries/Principal Secretaries/Commissioner & Secretaries/Seretaries/Additional Secretaries, Govt. of Meghalaya.
4. All Administrative Departments.
5. All Deputy Commissioners/Sub-Divisional Officers.
- ✓ 6. S.I.O. NIC, Meghalaya, Shillong, for uploading in Government Website.
7. Guard File

By Order etc.,



Deputy Secretary to the Govt. of Meghalaya  
Personnel & A. R. (A) Department

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