

FORM IV
[See Rule 7(1)]
Application for license for recruitment

1. Name and addresses of the contractor (including his father's/ husband's name in case of individuals)
2. Date of birth and age (in case of individuals).
3. (1) Whether the contractor holds a trading/business license granted by District Council.
(2) If the answer to (1) above is in the affirmative furnish following particulars
(a) Name of District Council granting the license.
(b) No. and date of license.
(c) Period of validity of the license.

(3) If the answer to (1) above is in the negative, furnish reasons thereof .
4. Particulars of establishment where migrant workmen are to be employed :-
(a) Name and address of the establishment.

(b) Type of business, trade industry, manufacture or occupation, which is carried on in the establishment;

(c) Number and date of certificate of registration of the establishment under the Act, along with a certified copy thereof and the particulars in Form I,

(d) Name and address of the Principal employer.
5. Particular of migrant workmen:-
(a) Nature of work in which migrant workmen are employed or are to be employed in the establishment

(b) Duration of the proposed contract work (give particulars of proposed date of Commencing and ending).

(c) Name and address of the agent or manager of the contractor at the work site.

(d) Maximum member of migrant workmen proposed to be employed in the establishment on any dated

(e) Names and address of the Directors/Partners (in case of companies and firms).

(f) Names(s) and address (es) of the persons(s) in-charge of an responsible to the company/ firm for the conduct of the business of the company/firm as the case may be.
6. Whether the contractor was convicted of any offence within the preceding five years, if so, give details.
7. Whether there was any order against the contractor revoking or suspending license or forfeiting security deposit, in respect of an earlier contract. If so, the date of such order.
8. Whether the contractor has worked in any other establishment within the past five year. If so, give detail of the principal employer establishment and nature of work
9. Whether a certificate by the principal employer in Form VI is enclosed.
10. Amount of license fee paid (with No. and date of Treasury Receipt).
11. Amount of security deposit, if .any .

Declaration:- I hereby declared that the details given above are correct to the best of my knowledge and belief

Place

Date

Signature of the Applicant (Contractor).

Note :- The application should be accompanied by a Treasury Challan showing the payment of the prescribed License fee and security deposit, if any and a certificate in Form VI from the Principal Employer.

(To be filled in the Office of the Licensing (Officer).

Date of receipt of the application with Treasury Challan for fees.

Signature of licensing Officer.

FORM V
[See Rule 7 (2)]
Application for License for employment

1. Name and address of the contractor (including his Father/Husband's name in case of individuals).
2. Date of birth and age (in case of individuals.)
3. (1) Whether the applicant holds a trading/business license granted by District Council.
(2) If the answer to (1) above is in the affirmative: Furnish following particulars:-
 - (a) Name of District Council granting the license.
 - (b) No. and date of the license.
 - (c) Period of validity of the license.(3) If the answer to (1) above is in the negative, furnish reason thereof.
4. Particulars of establishment where migrant workmen are to be employed:-
 - (a) Name of and address of the establishment;
 - (b) Type of business, trade, industry, manufacture or occupation, which is carried on in the establishment;
 - (c) Number and date of certificate of registration of the establishment under the Act;
 - (d) Name and address of the Principal employer
5. Particulars of migrant workmen:-
 - (a) Nature of work in which migrant workmen are employed or are to be employed in the establishment.
 - (b) Duration of the proposed contract work (give particulars of proposed date of commencing and ending)
 - (c) Name and address of the agent or manager of the contractor at the work site
 - (d) Maximum number of migrant workmen proposed to be employed in the establishment on any date. }
 - (e) Names and addresses of the Directors/Partners (in case of companies and firms)
 - (f) Name(s) and address(es) of the person(s) in-charge . Of and responsible to the company/firm for the conduct of the business of the company/firm, as the case may be.
6. Whether the contractor was convicted of any offence within the proceeding five years. If so, give the details.
7. Whether there was any order against the contractor revoking or suspending license or forfeiting security deposits in respect of an earlier contract. If so, the date of such order.
8. Whether the contractor has worked 81 any other establishment within the past five year. If so give details of the principal employer, establishment and nature of work.
9. Whether a certificate by the principal employer in Form VI is enclosed.
10. Amount of license paid (with No. and date of Treasury Receipt).
11. Amount of security deposit., if any.

Declaration:- I hereby declared that the details give above are correct to the best of my knowledge and belief

Place

Signature of the applicant
(Contractor)

Date.....

Note:- The application should be accompanied by a Treasury Challan showing the payment of the prescribed fee and security deposit, if any and a certificate in Form VI from the Principal employer.

FORM VI

See rule 7 (3)

Form of certificate by Principal employer.

Certified that I have engaged the applicant (name of the contractor) as a contractor in my establishment. I undertake to be bound by all the provisions of the Inter-State Migrant workmen (Regulation of employment and Conditions of Service) Act 1979 and the Inter State Migrant workmen Regulation of Employment and Conditions of Service) Meghalaya Rule make thereunder in so far as the provisions are applicable to be in respect of the workmen of migrant workmen by the applicant in my establishment.

Place

Date.....

Signature of Principal employer
Name and address of Establishment.