

MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
(T.D. DIVISION)

FORM NO 1

Name of Scheme: WELFARE OF SCHEDULED TRIBES

APPLICATION FORM FOR NEW PROPOSAL

Organisation:

Name:

Phone:

Fax:

Telex:

Email:

Grams:

(i) Name of the Act under which registered:

(ii) Registration No and date:

(please attach a photocopy)

2. Any other Organisation/institute:
Body, if applicable, give details
3. Registration under foreign contribution Act: Yes/No
4. Memorandum of association and
Bye law (Please attach photocopy)
5. Name and Address of the members:
Of the board of Management/Governing
Body
6. List of documents to be attached
 - a) A Photocopy of the annual report
For the previous year which
Should contain the balance sheet
(including receipt and payment account)

Details of the project for which Grant – in aid is being applied

Grant in aid applied for the current year

Non- recurring

Recurring:

Details of the staff employed

(Form No 5)

List of additional papers

If any given

I have read the scheme and fulfill the requirements and the conditions of the scheme. I undertake to abide by all the conditions of the scheme

Date:
Place:

Signature:

Full Name: (in capital letters)

Designation:

Office Stamp of the organisation

Note: Wherever not applicable, especially in case of new organisation, please write NA

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FORM NO 2

Name of Scheme: WELFARE OF SCHEDULED TRIBES

II APPLICATION FORM FOR 1st INSTALLMENT

Organisation:

Name:

Phone:

Fax:

Telex:

Email:

Grams:

1. Audited/Unaudited accounts for the previous year indicate the expenditure incurred on each sanctioned item vis-avis the grant sanctioned
2. Budget Estimates for the financial year for which grant in aid is required (show recurring and non recurring items separately)

Signature

Place:

Full Name: (in capital letters)

Designation:

Office Stamp of the organisation

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FORM NO 3

Name of Scheme: WELFARE OF SCHEDULED TRIBES

III APPLICATION FORM FOR 2nd INSTALLMENT

Organisation:

Name:

Phone:

Fax:

Telex:

Email:

Grams:

3. Grant in aid (in Rs.)	Recurring	Non –Recurring	Total
a. Applied in the current year			
b. Received as first installment			
c. Applied for 2 nd Installment			

4. The applicant Organisation should enclose the following papers

- (i) Annual Report of the Previous Year
- (ii) Audited statements of accounts of previous year(Receipt and payment statement and balance sheet)

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FORM NO 5

Name of Scheme:

DETAILS OF STAFF EMPLOYED

Part I (Previous Year)

- (i) Name and address of the Organisation:
- (ii) Name and address of the Project:
- (iii) Year

Sn	Name	Educational	Date of	Period for	Honorariu	Total	Remark
o.	&	Qualification	Appointment	which	m per	Honorariu	s if any
	Addres			employed	month	m	
	s			during the			
				year			

Part II (Current year): (I) Only notify change from the previous year

- (ii) In case there is no change in Part I from the previous year please certify as follows " No change in the staff particulars from the previous years"

Signature of the secretary /President

Date:

(Office stamp of the organisation)

Place:

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FORM NO 6

Name of Scheme:

DETAILS OF STAFF BENEFICIARIES

Part I (Previous Year)

- (iv) Name of the Organisation:
- (v) Name and address of the Project:
- (vi) Year (previous year)

Sn o.	No. of beneficiaries	Male	Female	Age	
				Below 18 yrs	Above 18 yrs
1	2	3	4	5	6

Part II (Current year): (I) Only notify change from the previous year

- (ii) In case there is no change in Part I from the previous year please certify as follows " No change in the staff particulars from the previous years"

Signature of the secretary /President

Date:

(Office stamp of the organisation)

Place:

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FORM NO 7

(Vide Government of India's Decision (7)(b) under Rule 149 (3))
Assets acquired wholly or substantially out of Government Grants

_____ Register maintained by grantee institution _____
Block account maintained by sanctioning authorities

Name of sanctioning Authority _____

1	Name of grantee Institution	
2	No. and date of sanction	
3	Amount of the sanctioned grant	
4	Brief purpose of the grant	
5	Whether any condition regarding the right of ownership of Government in the property of other assets acquired out of the grant –in – aid sanction	
6	Particulars of assets actually credited are acquired	
7	Value of the Assets as on	
8	Purpose for which utilised at present	
9	Encumbered or not	
10	Reasons encumbered	
11	Disposed of or not	
12	Reasons and authority, if any, for disposal	
13	Amount realised on disposal	
14	remarks	

Date:

Place:

Full Name: (in capital letters)

Designation:

Office Stamp of the organisation