

SCHEME FOR PREVENTION OF ALCOHOLISM AND SUBSTANCE (DRUGS) ABUSE

APPLICATION FORM

1. Name and complete address of the organisation/institution/establishment and date of establishment
2. Whether registered under Societies Registration Act 1860 or any relevant Act of the State Government/Union Territory Administration or under any State Laws relating to registration of literacy, scientific and charitable Societies or as public trust and as charitable company, if so
 - (a) Give name of the Act under which registered
 - (b) Registration No and date of registration (Please attach an attested photocopy thereof)
3. Whether or not receiving foreign contribution, if so
 - (a) No and date of the Registration certificate issued by the Government of India in the Ministry of Home affairs under the Foreign contribution (Regulation) Act, 1976 (Please attach an attested copy thereof)
4. List of papers /statements attached
 - (a) Constitution of Board of Management/Governing body etc. and the particulars of each member (i.e. name, complete residential address, percentage, occupation with designation)
The life of the board of Management (i.e is the last day on which it was constituted and upto which date) may also be indicated.
 - (b) Constitution/Memorandum of association and byelaws of the organisation/.institution/establishment
 - (c) A copy of the annual report for the previous year
 - (d) A copy each of the receipt and Payment, Income and expenditure Statement and Balance sheet for the previous one year certified by Chartered Accountant or a Government Auditor.
 - (e) Detailed Budget estimates with breakup of expenditure for grant which is required
 - (f) Brief note indicating the sources of income, including foreign contribution, if any, and also details of assets acquired during the previous three years
(This note should also give details of activities undertaken by organisation /institution /establishment in various fields, including prohibition and drug abuse prevention, with details about areas/places covered and the expenditure incurred)

5. Additional information, if any, not covered by the above but relevant to the project may also be submitted

Signature

Name of the Secretary/President
Name of the organisation/Institution/establishment
(With office stamp)

Place

Date

Note:- The applicant organisation/institution/establishment is to ensure

- (a) That each document is serially numbered by them as Annexure A, Annexure B, Annexure C, etc. and that appropriate entry is also made against the corresponding Sl. No in the application form
- (b) That each document is duly certified/signed by the President/Secretary of the organisation/institution/establishment after affixing their office stamp and
- (c) That the Registration Certificate is in the name of the applicant organisation/institution/establishment only.